

## REGISTRATION AND BADGE INFORMATION

### Online Registration:

- Online registration will remain open throughout the conference.
- Exhibitors will be able to make changes, additions and substitutions to badges thru the last day of conference as long as the badge has not been printed.

### Badge Pickup:

- Badges may be picked up at any self check in kiosk
  - a. Level 2 hallway next to the Venetian Showroom
  - b. Level 1 in front of the Marco Polo and Casanova meeting rooms
  - c. Level 4 in front of the Marcello Hall
  - d. Venetian & Palazzo Hotel lobby

### Exhibitor Registration Schedule\*

October 15, 2015	Registration opens online
February 1, 2016	Additional client badge pricing will increase to \$425 after this date.
February 1, 2016	Last day to get a full refund for purchased exhibitor badges and client badges

### Exhibitor Registration Hours

Saturday, February 27	12:00 pm – 5:00 pm
Sunday, February 28	8:00 am - 6:00 pm
Monday, February 29	7:00 am - 7:00 pm
Tuesday, March 1	7:00 am - 5:00 pm
Wednesday, March 2	7:30 am - 5:00 pm
Thursday, March 3	7:30 am - 5:00 pm
Friday, March 4	7:30 am - 11:00 am

### Hotel Exhibitor Registration Hours (Venetian and Palazzo Hotels)

Sunday, February 28	12:00 pm - 8:00 pm
Monday, February 29	7:00 am - 7:00 pm
Tuesday, March 1	7:00 am - 5:00 pm

### Types of Badges

- Exhibitor Badges
- Client Badges
- Exhibitor Full Conference Badges
- 24-Hour Badges
- Technical Badges (Wristband for move-in labor)

### Lost Badges

- Lost badges may be replaced for \$50.00

### Refunds

- Refunds will not be issued after February 1, 2016 for purchased badges

### Customer Service (CSI)

Phone: 855-326-8343 / 224-563-3123

Exhibitor Email: [himsexhibitor@compusystems.com](mailto:himsexhibitor@compusystems.com)

*\*Times are subject to change*